

College of Agriculture and Environmental Sciences
Equipment Pre-Acquisition Authorization

(To be completed prior to proposal submission for all equipment items regardless of price)

Principal Investigator:	Funding Agency and Type <i>(NIFA/Evans-Allen, NIFA/Capacity, NSF, DOE, etc.)</i> :
Project Title:	
Equipment Item(s) – <i>list each item separately</i> :	Estimated Cost(s) – <i>price each item separately</i> :
Proposed Location:	
Expected annual maintenance cost:	\$

Building/space modifications required: *(click appropriate box)* ☐ YES ☐ NO
If yes, attach a description of needed modifications and estimate of expected cost associated with changes.

Special training required: *(click appropriate box)* ☐ YES ☐ NO

If yes, are training costs included in final bid/quote. If not, list below.

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Please provide a brief description of the equipment's use and attach a vendor quote.

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The items described on this form have been screened by the facilities office and are hereby approved for purchase. If denied please indicate the reason below.

<u>Facilities Office</u>	<u>Date</u>
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